Use of Data Plan 1

Assessment Data Feedback Format

Department, Program, or Unit _____   Date of Meeting _____

Person Completing Form _____

Name of Report(s)/ Information Considered:

Instructions: Please fill out this form after any meeting where information and/or data related to unit, program, and/or candidate performance has been considered. It is expected either that departmental chairs or the Assessment Committee representative fill out this document. At least one form is required after each set of unit- or program-level data is disseminated. Please fill out form electronically and take as many pages as you need. Members of the Assessment Committee ask that you fill out this form after any significant program change is undertaken (new course, change in course, change in program) in order to track the ways that data are employed for program changes. Please direct either a hard copy or an electronic copy to John Hoover, Assistant to the Dean for Assessment and Accreditation.

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1. Based upon the above report(s) evidence for particular programmatic *strengths* (if appropriate, cite other data/ information sources that confirm or question program strengths):

2. Based upon the above reports, evidence for consideration of programmatic areas *that show need for improvement,* if any (if appropriate, cite other data/information sources that confirm or disconfirm program area "need for improvement")**.**

3. Proposed *or considered curricular, policy, or procedural changes*. Please list programmatic changes that have been considered since the last report and the information upon which proposed change(s) was/were based. This information is particularly relevant given information contained in the report accompanying this form

4. Describe a prospective process for change, including timelines (if appropriate), and progress indicators.

5. *Need for more information*. Please enter requests for data, information, or reanalysis that are suggested by the information included in the report(s) listed above.